

## What should I already know?

- General use of Purple Mash · Simple text entry · Use of a writing template
- Efficient use of a search engine · Leaflet creation
- Presenting ideas in a variety of styles including through typed text
- Use of 2Dos · Saving, opening and editing work · Sharing work · Copying and pasting · General mouse, keyboard and device skills

## What will I know by the end of the unit?

- How do I use the home, top and bottom row keys?  
You will understand the names of the fingers. · You will understand what is meant by the home, bottom, and top rows. · You will have developed the ability to touch type the home, bottom, and top rows.
- How can I practice and improve typing for home, bottom, and top row?  
You can use two hands to type the letters on the keyboard.
- Can I practice the keys typed with the left hand?  
You can touch type using the left hand
- Can I practice the keys typed with the right hand?  
You can touch type using the right hand

## Key Vocabulary

**Posture** The correct way to sit at the computer.

**Keys** Buttons that are pressed on a computer keyboard or typewriter. These can be described by their position; bottom row, top row and home row (middle row).

**Space bar** The bar at the bottom of the keyboard.

**Typing** The action or skill of writing something by means of a typewriter or in this case a computer.

## Key Questions

- Why should I have a good posture at the computer?

A good posture is important to help you avoid any injuries that come from repeatedly using the computer incorrectly.

- Why should I type certain keys with certain fingers?

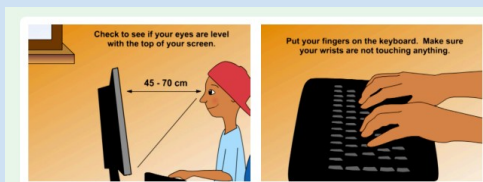
Using specific fingers for specific keys allows you to type more quickly.

## Purple Mash Resources

- 2Type



2Type



Posture



Space Bar